



Phd Candidacy Phase Contract

In the Candidacy Phase, the student completes the dissertation: Candidacy phase one includes the dissertation proposal, Candidacy phase two includes the dissertation research and dissertation defense.

Structure of the Candidacy Phase

1. During the first part of the Candidacy Phase, the student, with the help of the Program Director, establishes the Doctoral Committee (DC) and writes the Dissertation Proposal. The committee, comprised of the Supervisor and a Second Reader, can also include a third reader and a peer.
2. Phase two is dedicated to the Dissertation Work, and is completed when the Dissertation is accepted by the Dissertation Committee (DC), and the Doctoral Program Council (DPC) has approved advancement to the Doctoral Examination and Defense

When the Dissertation is completed and accepted by the DC, the Doctoral Examination and Defense will take place. Upon successful completion of the Doctoral Defense, the student will be awarded the degree of Doctor of Philosophy (Ph.D.).

The degree will be formally conferred in Saas-Fee during the Summer School subsequently to the completion of the Defense. Students are encouraged to attend the ceremony of conferral of the degree and to celebrate the occasion

Please complete the following:

	Name	E-Mail Address
Student		
Supervisor/ First reader		
Second reader		

The program director can be contacted for help in choosing a supervisor and second reader (you can write an email to administration@egs.edu).

Student	Payment Conditions
1. Registration for doctoral program; sign this contract and send it to the office	Payment of CHF 3795 (by credit card or bank transfer)



Student works on the Dissertation proposal with the help of the supervisor and second reader. The student has the right to participate in the “Arts-based Writing and Research colloquium”. The student can choose when to attend the colloquium. Information about the colloquium will be found on the EGS website.

Student	Payment Conditions
2. As soon as the Dissertation proposal is approved, an email will be sent to the program director and administrative office	Payment of CHF 2795 (by credit card or bank)

The student now starts to write the dissertation with the support of the supervisor.

Timeframe	Payment Conditions
1 year after the last payment	Payment of CHF 3500 from student to EGS (by credit card or bank)
1 year after the last payment	Payment of CHF 3500 from student to EGS (by credit card or bank)

After the dissertation is finished: what does the student have to do?

Student	Payment Conditions
As soon as the dissertation is finished, the student sends a digital version to the administrative office and communicates the Defense Date After the Defense: The student collects all the documents needed to fulfill the graduation requirements (the list can be downloaded from the EGS website) and sends it in one package to: administration@egs.edu	Payment of the exam fee of CHF 1100 due 60 days before the date of the doctoral exam



- The tuition covers scheduled sessions, regular meetings, either online, in person or by email with the supervisor and the “Arts-based Writing and Research” colloquium . Number of meetings will be determined by the supervisor in consultation with the student.
- The second reader will be in charge of reading and approving the dissertation proposal. The second reader will also approve the final version of the dissertation.
- The total amount for the 2nd phase of the Doctoral Program is CHF 14'690 (including exam fee).
Please note that all prices given are subject to change.

If you have questions about the payments/payment methods, you can contact the Administrative Office.

As soon as the program director has checked all the graduation documents and determines that they complete and correct, the Diploma will be sent to the student digitally. If the name is correctly spelled, the hardcopy will be sent to the student.

With the signing of this contract:

- I agree to contract an editor to revise the final version of the dissertation.
- I agree to follow the guidelines found in the Handbook of the Doctoral Program (available on the Website).
- I agree to follow the research ethics guidelines attached to this document.
- I am aware of the payment schedule and accept the deadlines.

Student Signature

Supervisor/first reader Signature

Second reader Signature

First step to be done now:

This signed contract with confirmation of the initial payment has to be returned to the EGS office in order to confirm the beginning of the PhD second phase. The student will receive a confirmation of the payment and registration.